

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 Jefferson Davis Highway
Arlington, VA 22202-3231

NGB-J3/DO

21 Jun 04

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Title 10 Professional Development Tours at Joint Task Force-Civil Support (JTF-CS)

1. Reference memorandum, NGB-ARZ-T, dated 21 Jan 04, Title 10 Active Guard Reserve (AGR) Application Requirements and Procedures.
2. The Army National Guard is seeking applications from highly qualified Commissioned Officers to serve in a Title 10 status, under authority of T10 USC, Section 12301(d) for a state supported, 24-month Professional Development Tour at JTF-CS, Ft. Monroe, VA. Interested States must provide a Title 32 control grade resource to NGB for this 24-month assignment with the packet of the nominated officer(s). Officers will return to their originating State along with the T32 authorization at the end of their 24 month tour.
 - a. The intent of this program is to provide professional development opportunities for selected State officers in the area of Civil Support on a National Level Joint Staff. The knowledge and experiences gained will be extremely useful for officers who will continue to serve in operational and military support positions within their State. Joint Service Staff assignments are important opportunities that many qualified State officers may not otherwise have the ability to experience.
 - b. Nominations from States must have Adjutant General approval. Complete packets will be forwarded to JTF-CS J1. JTF-CS will review packets, conduct required coordination, screening and interviews as required, and then forward recommended accessions packets to NGB-J3 for concurrence. NGB-J3 will coordinate with NGB-J1 and ARNG Staff Management Office for final selection and publishing of orders.
 - c. The selected officers' will continue to be managed by their originating State. They will not be considered in the annual NGB T10 Career Field Review nor will they be eligible for reassignment or consideration for non-duty related military education (CGSC, SSC) within the T10 program prior to completing their 24 month tour and returning to their State. Officers may be promoted by their respective State during this tour providing they are assigned to a higher grade position at JTF-CS, in accordance with State procedures. States must provide the control grade to support the promotion.

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3. There are five JTF-CS duty positions available: Deputy Director Policy and Support (LTC/0-5), LNO Operations Center Chief (LTC/0-5), NBCR Officer (LTC/0-5), Logistics Planner (MAJ/0-4), and Transportation Operations Officer (MAJ/0-4). Duty descriptions are attached. Titles and duties may change IAW mission requirements and available personnel at the discretion of JTF-CS. Positions may be filled by an officer one grade lower than indicated. Officers from all branches and career fields will be considered based upon their experience and education.

a. NGB will pay for selected officers to PCS to Norfolk; sponsoring States will be required to fund the PCS return to State at the conclusion of the tour.

b. NGB or JTF-CS will fund any additional job-related military education or training required for duty beyond the stated prerequisites. Funding determination will be made in coordination between these organizations on a case-by-case basis.

c. Officers will receive their Officer Evaluation Reports (OERs) through JTF-CS for the duration of their tour and will receive a DD214 at the conclusion of their orders.

d. An example cover letter and checklist is enclosed. Both must be completed and forwarded with each packet. Packets forwarded directly from applying officers will be returned to their State Joint Force Headquarters without action.

4. Prerequisites:

a. Grade not less than CPT (03) or greater than LTC (05). Grade must be commensurate with T-32 resource transferred to NGB.

b. Civilian Education: Baccalaureate Degree required, Masters Degree preferred.

c. Military Education: Captains and Majors must have completed CAS3. Majors with three or more years time in grade must be CGSC graduates or be currently enrolled and have completed a minimum of 50% of course requirements. Completion of CGSC is preferred. Lieutenant Colonels must have completed CGSC.

d. Experience: Successful company command required. Ideal candidates will possess relevant Operational and/or Civil Support experience. Joint Service experience is helpful but not required.


e. Minimum security clearance is Secret; Top Secret clearance preferred.

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5. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc.) endorsements are authorized US Government funded postage. Use of US Government funded overnight or express mail is not authorized.
6. Application packets received that are not submitted IAW application requirements and procedures defined in referenced memorandum (paragraph 1) *will be returned to the originating State or Territory without action.*
7. This announcement will remain open until filled.
8. Point of contact for these positions is Ms. Susan Pruitt, Deputy Director Manpower and Personnel, JTF-CS J1 at DSN 680-6224 or commercial (757) 788-6224.

Encl
as


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Operations

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